The duly warned meeting of the Library Trustee’s May 8th, 2019 was held at the Groton Free Public Library, 1304 Scott Hwy Groton VT 05046.

Attendance for the meeting:
Torie Peters, Alissa Smith, Jodi Fleurie-Wohlleb, Wade Johnson Jr., Debra Tinkham, Gary Lamberton

Meeting was called to start at 7:04 pm.
The minutes from April 10th were approved. Alissa moved that the topic of the elevator be added to the agenda. Motion was approved. Agenda was approved.

Computers
Gary Lamberton has been volunteering his time to help the library with the internet connectivity issues, as well as to help install new computers. The new computers have been installed for public use and there is a staff computer ready to be installed.
Gary told the trustees that he turned on an additional router box that may help with connectivity. Jodi will document whether or not connectivity improves and when it appears to be weak. An additional option to help the internet connection could be to purchase a new router. The library is thankful for Gary’s donation of time.
The wifi will continue to be off during closed hours in order to further test the connectivity.

Financial Report
Jodi reported that the library is on budget for the year.

Librarian Report
Story hour, pour painting and Earth Day programs were all successful. There are many upcoming events for the summer including summer reading programs. Jodi is also trying to obtain more information on the parks and forests, including maps
to give out to travelers. The rom dress donations have been successful and hopefully they will be donated to a senior prom event.
The Inter Library Loan system is coming along as Groton now ships books as well as receives them. Jodi and the trustees will be on the lookout for the addition of carrier services in the future.
Jodi is concerned about the lack of space in the library because of boxes of donations. They take up space, especially in the upstairs area. Jodi will make a list of how space in the library is used.

**Rural Edge**
The relationship between the library and Rural Edge will probably be discussed in a future town meeting. The library would like to have representation there.

**Key Policy**
Debra will email the key policy she is working on to Jodi and the trustees. Jodi will soon be asking for everyone to return their keys so that she can ensure they all are barcoded and accounted for before she gives them back out based on need.

**Elevator**
Alissa called Keen Medical and they are unable to work on elevators that they did not install. Alissa will find the brand name of the elevator.

**Rugs**
Wade will do the handling of the rugs being picked up every 28 days.

**Additional Notes**
- **Jodi and the trustees ask that no one enter the library outside of library hours without the permission of Jodi.**

**Alissa** will email Debra and Torie instructions for posting agendas and minutes on the library website.
**Debra** will email her draft of the key policy.

The next meeting will be held on **Wednesday, June 12th at 6:00 pm.**

The meeting was adjourned at 8:30 pm.

Respectfully submitted
Torie Peters, Library Secretary