

Groton Free Public Library

1304 Scott Hwy

Groton VT 05046

April 11th, 2019

The duly warned meeting of the Library Trustee's April 11th, 2019 was held at the Groton Free Public Library, 1304 Scott Hwy Groton VT 05046.

Attendance for the meeting:

Torie Peters, Alissa Smith, Jodi Fleurie-Wohlleb, Peggy Burgin, Wade Johnson Jr., Debra Tinkham

Meeting was called to start at 6:05.

Wade Johnson Jr. moved to add the library rugs to the agenda.
The agenda for the night was approved.

The minutes from January, February and March of 2019 were approved.

Positions for the year were voted on by the trustees. Alissa Smith nominated Debra Tinkham as chair of the board. Torie Peters seconded the motion and Debra was voted in as chair.

Alissa was voted in as treasurer of the board and Torie was voted in as secretary. Alissa made the motion and Debra seconded it. The positions were approved.

Elevator

Alissa has remained in contact with Royal Electric about the elevator. She called the number listed on the Lock Out sticker placed on the elevator and it put her in contact with Vermont Elevator Company. They told her the lockout sticker was because the elevator had not had it's yearly inspection. On top of repairs, the elevator will need to be inspected by a company that is approved to do so. They gave Alissa a list of approved companies and Alissa will look into prices and availability for their services.

Rugs

Wade does maintenance for the town so he will now take the rugs from the library and bring them to the town to be cleaned once a month, which is a help to Jodi.

Computers

Gary Lamberton has helped the library purchase three new computers for public use. The library will be getting one more for the circulation desk.

The internet at the library has been a huge problem. Connectivity is inconsistent and unreliable. Sometimes it does not work at all. The wifi is the main problem. Jodi and the board will continue to run tests in order to try and figure out the problem before pursuing alternate and more expensive suppliers.

Starting April 22nd the wifi will be turned off during closed hours. This will go on for three to four weeks in order to try and solve connectivity issues for patrons during library hours. It is the hope that this will lead to more answers concerning connectivity 24/7. Jodi will post this notice on both library doors.

Annual Appeal

Trustees reviewed the generous donations from last year's Annual Appeal, which was a success. The board will meet in September of this year to reevaluate the list of patrons and to prepare to send the batch for 2019 out.

The Groton Free Public Library would like to officially thank it's patrons for their generous support of the library and the community that it represents. Thank you for a successful year!

Keys

Jodi has been successfully working on barcoding all library keys in order to keep better track on who has them. Debra will start to work on creating a policy for the library to follow regarding the loaning of keys in the future.

Librarian Report

The library has continued to be busy on and off and is expected to stay busy with the onset of warmer weather.

The town has helped Jodi secure an Amazon account that is now up and running for library purchasing.

Jodi is continuing to find new subscriptions for the library's magazine and periodical collection. She is also starting to build a list of summer programs.

Green Up Day is May 4th this year and the library will be a place to get bags for the great clean up.

GFPL has started sending out books using the interlibrary loan system.

Subjects for Future

- Take out policy
- Weather closing policy
- Zookeepers concert in the park in August

Alissa will stay in contact with Royal Electric and be in contact with an approved company for an elevator inspection.

Debra will start to work on creating a policy for the library to follow regarding the keys in the future.

Jodi will post a notice regarding the new wifi availability on both library doors.

Wade will pick up library rugs from now on, starting next month on May 1st.

The next meeting will be held on **Wednesday, May 8th at 6:00 pm.**

The meeting was adjourned at 7:15 pm.

Respectfully submitted

Torie Peters, Library Secretary