

Groton Free Public Library

1304 Scott Hwy

Groton VT 05046

August 6, 2018

This meeting of the Library Trustee's September 16, 2018 was held at the Groton Free Public Library, 1304 Scott Hwy Groton VT 05046.

Attendance for the meeting:

Alissa Smith, Debra Tinkham, Torie Peters

Meeting started at 11:00 am

Last minute meeting was scheduled to discuss Luisa's letter of resignation as librarian. She has given her two weeks notice and her last day in the library will be September 26th.

Alissa, Debra and Torie were able to meet briefly to discuss what first steps should be taken. Discussion was had about what information needs to be received from Luisa before she leaves so that the library can continue to run smoothly. Ie: passwords, future programs and any outstanding grants.

Discussion was held about next steps to secure volunteers and/or put in place a temporary position for a librarian as well as discussion about next steps for advertising the position.

The next meeting was put in place for Wednesday September 19 at 6:00 so that more members and further steps could be planned.

Meeting ended at 11:35

Respectfully submitted,
Torie Peters, Library Secretary