

Library Trustees Board Meeting

August 14, 2017

Present: Kristian Connolly, Diane Kreis, Sue Murray, Erik Volk, Luisa Linsdley



Absent: Bill Paton

- Meeting called to order at 7:01 PM
- **Agenda Review/Approval**
 - Agenda was approved with no amendments
 - Diane indicated that September will be her last meeting in person as she will be returning to Oklahoma but will participate by phone until her return.
- **Approve Past Minutes**
 - Sue motioned to approve minutes as amended. Diane seconded. The minutes were unanimously approved.
- **Financial Report/Amazon Account Update**
 - A full report was not available as Bill was not in attendance.
 - Kristian confirmed that \$5000 will be moved from main account to the Endowment Account as previously voted on. Everything has been signed and cash movement should be in process.
 - Kristian reported that Bill did change the credit card account to Luisa's name and the card is in the safe at the post office.
 - It was unknown whether photocopies of the card have been made as discussed previously so that Luisa can use the card for other purchases such as books.
 - Kristian reported that Bill is still working on setting up the nonprofit Amazon account. Has been approved. Amazon account is still being set up.
 - A \$250 check was received from Wells River Chevrolet. Erik will write out Thank You card.
 - The prospect of getting an Amazon credit card for the Library was discussed as it will accumulate points that can be used for purchases. Bill should check into this.
- **Library and GHS Rally Event.**
 - Erik and Diane gave a description of the Road Rally Scavenger Hunt Library.
 - Kristian explained that the Recreation Committee had committed \$300 for the music at the event. Erik reported that he believed that would cover the cost of the music based on recent confirmation with the band.
 - Kristian explained that the Library was asked to help promote the event and that perhaps we could have a Local History table at the Library to inspire interest.
 - Kristian will follow up with Deb Jurist about what else she might want the Library to do in support of the event.
- **Building Update**
 - Mary Grant was unable to attend this meeting and it was felt that it would be better to have the full Board present when does come.

- Mary Grant is scheduled to attend the September meeting along with a representative from Rural Edge who will seek to answer whatever questions we have.
- A discussion regarding the possible purchase by the Town of the Cilley property and possible impacts on the possible future purchase of the Library building by the town.
- Librarian Report
 - Since Luisa has been on vacation a formal Librarian Report was not provided.
 - Luisa presented a program to be offered on August 18 entitled Poetry for Kids: Walt Whitman. Luisa asked for assistance with the Facebook page and assuring she has proper access. Erik will follow up with her.
 - Kristian indicated that he will check with the Friends of the Library to see if they can provide refreshments for the event.
 - Luisa requested that the computers need updating, specifically the two computers used by the Librarian which are running very slow and making it difficult to accomplish tasks. The Board agreed that this should be addressed and will discuss and vote on appropriating funds at the next meeting.
 - Luisa indicated that the desk computer does not print to the main printer in the Librarian office. Erik indicated it should and he has printed there. Erik will follow up with Luisa on printer access.
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- Luisa – computers
 - Need some updates. Desk computer does not connect to printer.
 - New computer needed for librarian. Would be good to update Librarian computers.
 - Have Jared come in to update or speed up the computer
 - We did not have budget for replacement computers. Plan for next month’s meeting.
 - A laptop is better because of portability and also for projection.
- Sue indicated that she planned to start a Survivors Group for people who have survived serious illness or other life challenges. She will verify with Luisa and fill out the Request Form when it is located.
- Meeting adjourned at 7:36 PM

Action Items

Bill	Provide photocopy of front and back of new credit card to Luisa.
Bill	Finalize set up of Amazon nonprofit account.
Bill	Check into getting an Amazon credit card for the Library
Erik	Write out Thank You card to Wells River Chevrolet
Erik	Follow up with administrative access to the Facebook page for Luisa.
Erik	Follow up with Luisa on printing from the desk computer to the printer in the back office.
Kristian	Follow up with Deb Jurist to see how else the Library can support the Road Rally Scavenger Hunt.
Kristian	Check with Friends to see if they can provide refreshments for the Poetry for Kids event.
Sue	Check with Luisa about scheduling a recurring Survivor’s Group