

# Library Trustees Board Meeting

June 13, 2016



**Present:** Kristian Connolly, Sarah Despins, Diane Kreis, Alissa Smith, Anne Hatch

**Absent:** Erik Volk

Notes taken by Sarah Despins in Erik Volk's absence.

- **Financial report-** no paper report, Lisa needs to sign time sheets as it hasn't been done, cleaning contract signed, \$2500 to come from Modern Woodman match grant
- **Building Status-** Diane, Patrick, Peter met (tried several times to connect with Mary via phone), Patrick to follow up with Chronological Narrative
- Looked at last 3 years of Income statements but confusing. (Mathematically added up incorrectly, included other areas than library)
- **Fundraising-** passed out tickets for raffle as last fund raiser this year. #61-70 Sarah, #71-80 Alissa, # 81-90 Diane, #91-100 Anne, #101-110 Tom Hall, #111-130 Artesano
- Discussed ordering thank you cards, Volunteer appreciation day
- Librarian's Report- look into if Windows 10 should be installed by end of July or too old of computers to worry
- Summer Kick Off was a huge success with over 100 people between Groton and Wells River people at the joint celebration.
- **Internet Update-** Fairpoint and Comcast both together for another month so no way to tell the cost difference. Been running around \$75. Is town on our wireless?
- July planning meeting- July 14th (did we determine a time?) to focus on "goals".
- Action Items- nothing new expect Kristian tried calling twice about water issue from winter but no call back

## Old Action Items

Alissa	Examine old Childrens' Room mural and speak to Lisa about painting plans
Anne	Provide information to Erik and Kristian regarding Library software
Diane	Discuss current building issue with Peter at Community Club Meeting
Erik	Update raffle ticket to have drawing in September 3
Kristian	Contact Rural Edge about frozen pipe issue
Kristian	Contact Mary regarding building purchase information/communications
Kristian	Set a date for the Library Goals meeting
Kristian	Provide an email distribution list for all involved in Fundraising
Kristian	Follow up with Kirsten/Fire Marshal regarding capacity inspection

## New Action Items

Alissa	Deposit last of money from yard sale into operational accounts
Alissa	Ask Lisa to sign time sheets weekly
Alissa	Deliver raffle tickets to Town Hall
Anne	Add logo to notecards
Anne	Form list of people to thank and email out to Board
Anne	Make waiver for parents to sign for Bootcamp/Yoga

Erik	Email group two different 8 x 11 signs for raffle ticket info. One that is as is and one that included where to get the tickets (Library and Town Hall)
Kristian	Ask Martha to write Thank You Notes
Kristian	Ask Debra to email Friends to pick up tickets for raffle.
Kristian	Invite Selectboard to each meeting
Sarah	Check the waiver form

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