

# Library Trustees Special Trustee Meeting Minutes

May 4, 2015



**Present:** Diane Kreis, Kirsten Murch, Deb Orelup, Alissa Smith, Erik Volk, Nichole Wolfgang, Ellen Cady (briefly via phone)

**Absent:** None

- Meeting commenced at 6:05 PM.
- Discussion on changes to Librarian title and job description continued from previous trustee meeting
- Nichole reported that after reviewing information from prior meetings, it was confirmed that a vote had already occurred on the issue regarding requirements for the Director title in January
- The January vote was that five year's experience would be required in order to qualify for the Director's title
- Since the vote was already taken, the Trustees agreed to continue forward with drafting and voting on the appropriate revisions and table further discussion on granting the title without additional requirements.
- It was decided that a review of the newly revised Job Description and requirements for Director would occur during the normal review process with Anne in August.
- The verbiage "planning, publicizing coordinating in keeping with the statement of purpose" should be added to items I & J.
- Item N should be stricken and incorporate into item V. Item V will be appropriately expanded.
- The requirement for a Master Of Science MLS degree or the pursuing of this degree or the pursuance of the Vermont Department of Libraries Certification should also be added to the requirements
- Kirsten motioned to accept these changes and implement them in the revised description. Alissa seconded and the motion passed.